

Kansas

State Plan for Independent Living (SPIL)

FFY 2017 – 2019

**State Independent Living Services (SILS) Program
Part B**

**Centers for Independent Living (CIL) Program
Part C**

Effective Date: October 1, 2016

Table of Contents

Part I: Assurances

- Section 1: Legal Basis and Certifications
- Section 2: SPIL Development
- Section 3: Independent Living Services
- Section 4: Eligibility
- Section 5: Staffing Requirements
- Section 6: Fiscal Control and Fund Accounting
- Section 7: Recordkeeping, Access and Reporting
- Section 8: Protection, Use and Release of Personal Information
- Section 9: Signatures

Part II: Narrative

- Section 1: Goals, Objectives and Activities
- Section 2: Scope, Extent, and Arrangements of Services
- Section 3: Design for the Statewide Network of Centers
- Section 4: Designated State Entity (DSE)
- Section 5: Statewide Independent Living Council (SILC)
- Section 6: Service Provider Requirements
- Section 7: Evaluation
- Section 8: State-Imposed Requirements

Part I: Assurances

Section 1: Legal Basis and Certifications

- 1.1 Yes **Kansas Rehabilitation Services (KRS)** is the designated State unit (DSE) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs.
- 1.2 Yes **Kansas Rehabilitation Services (KRS)** is the separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind.
- 1.3 Yes The **Statewide Independent Living Council of Kansas (SILCK)** meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State.
- 1.4 Yes The DSE and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL.
- 1.5 Yes The DSE, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL.
- 1.6 Yes The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law.
- 1.7 Yes The representative of the DSE and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Michael Donnelly, Director Kansas Rehabilitation Services.

Part I: Assurances
Section 2: SPIL Development

- 2.1 Yes The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:
- the provision of State independent living services;
 - the development and support of a statewide network of centers for independent living;
 - working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities.
- 2.2 Yes The DSE and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan.
- 2.3 Yes The DSE and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSE and SILC shall provide:
- appropriate and sufficient notice of the public meetings;
 - reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
 - public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication.
- 2.4 Yes At the public meetings to develop the State plan, the DSE and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367.
- 2.5 Yes The DSE will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSE determines to be effective.
- 2.6 Yes The DSE and SILC actively consult, as appropriate, in the development of the

State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act.

Part I: Assurances

Section 3: Eligibility

- 3.1 Yes The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds
- 3.2 Yes Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary.
- 3.3 Yes All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:
- the availability of the CAP authorized by section 112 of the Act;
 - the purposes of the services provided under the CAP; and
 - how to contact the CAP.
- 3.4 Yes Participating service providers meet all applicable State licensure or certification requirements.

Part I: Assurances

Section 4: Eligibility

- 4.1 Yes Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51.
- 4.2 Yes Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services.
- 4.3 Yes Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services.

Part I: Assurances

Section 5: Staffing Requirements

- 5.1 Yes Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers.
- 5.2 Yes To the maximum extent feasible, a service provider makes available personnel able to communicate:
- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
 - in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.
- 5.3 Yes Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.
- 5.4 Yes All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

Part I: Assurances

Section 6: Fiscal Control and Fund Accounting

- 6.1 Yes All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds.

Part I: Assurances

Section 7: Recordkeeping, Access and Reporting

- 7.1 Yes In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:
- the amount and disposition by the recipient of that financial assistance;
 - the total cost of the project or undertaking in connection with which the financial assistance is given or used;
 - the amount of that portion of the cost of the project or undertaking supplied by other sources;
 - compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
 - other information that the Commissioner determines to be appropriate to facilitate an effective audit.
- 7.2 Yes With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate.
- 7.3 Yes All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews.

Part I: Assurances

Section 8: Protection, Use, and Release of Personal Information

- 8.1 Yes Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6).

Part I: Assurances
Section 9: Signatures

As the authorized signatories, we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council the Part I: Assurances, 1-8, and the separate Certification of Lobbying form ED-80-0013 (available in [MS Word](#) and [PDF](#) formats) for the state independent living program (Part B).

The effective date of this SPIL is October 1, 2017.

Section 9: Signature for SILC Chairperson

Name: Evie Curtis
Title: Chair, SILCK Board
Signed:

Date signed:

Section 9: Signature for CIL

Name:
Title:
Signed:

Date signed:

Section 9: Signature for CIL

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Section 9: Signature for CIL

Name:

Title:

Signed:

Kansas

2017-2019 State Plan for Independent Living (SPIL)

Date signed:

Section 9: Signature for DSU Director

Name: Michael Donnelly

Title: Director, Kansas Rehabilitation Services

Signed:

Date signed:

Section 9: Signature for Separate State Agency for Individuals Who Are Blind

NA

Name:

Title:

Signed:

Date signed:

Part II: Narrative

Section 1: Goals, Objectives and Activities - Screen 1

1.1 Goals and Mission

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

Mission

To ensure the development of integrated, accessible and inclusive communities and opportunities across the state of Kansas for all people with disabilities.

Goal 1: Kansans have an awareness of resources available that support Independent Living for people with disabilities.

Goal 2: Kansans with disabilities will have program and physical access to opportunities that support integrated inclusive community living.

Goal 3: All Kansans with disabilities will have access to Centers for Independent Living.

1.2 Objectives

1.2A. Specify the objectives to be achieved and the time frame for achieving them.

Goal(s) from Section 1.1	Objective to be achieved	Time frame start date	Time frame end date
Goal 1: Kansans have an awareness of resources available that support Independent Living for people with disabilities.	1.1 Outreach group will continue to market a consistent message of core services offered by CILs across the state.	10/01/16	09/30/19
	Action Steps: 1.1.a. Each CIL is encouraged to continuation participation on the workgroup utilizing the skills and competencies of consumers, staff and/or board members.	11/01/16	9/30/19

	<p>1.1.b. In alignment with Goal # 1, the workgroup will set their own goals and objectives that are Specific, Measurable, Achievable, Realistic, and Time oriented, and disseminate to the IL Network.</p> <p>1.1.c. Workgroup will complete and report on their action plan to IL Network.</p> <p>1.1.d. Workgroup will provide update reports at each SILCK board meeting.</p>	01/01/17	03/31/17
		04/01/17	09/30/19
		01/01/17	09/30/19
Goal 1: Kansans have an awareness of resources available that support Independent Living for people with disabilities.	<p>1.2 Increase knowledge of IL services for youth transition.</p> <p>Action Steps:</p> <p>1.2.a. CILs will continue and increase outreach activities to schools within core service areas.</p> <p>1.2.b. CILs will pursue collaboration with selected state contractors for youth mentorship transition services, and other local and statewide transition service providers.</p>	10/01/16	09/30/19
		10/01/16	09/30/19
		10/01/16	09/30/19
Goal 2: Kansans with disabilities will have program and physical access to opportunities that support integrated inclusive community living.	<p>2.1 Transportation workgroup will promote accessible transportation statewide.</p> <p>Action Steps:</p> <p>2.1.a. Each CIL is encouraged to continue participation on the workgroup, utilizing the skills and competencies of consumers, staff and/or board members.</p> <p>2.1.b. In alignment with Goal # 2, the transportation workgroup will set their own goals and objectives that are Specific, Measurable, Achievable, Realistic, and Time oriented, and disseminate to the IL Network.</p> <p>2.1.c. Workgroup will complete and report</p>	10/01/16	09/30/19
		11/01/16	09/30/19
		01/01/17	03/31/17
		04/01/17	09/30/19

	on their action plan to IL Network.		
	2.1.d. Workgroup will provide update reports at each SILCK board meeting.	01/01/17	09/30/19
Goal 2: Kansans with disabilities will have program and physical access to opportunities that support integrated inclusive community living.	2.2 Employment workgroup will promote competitive, integrated employment statewide. Action Steps:	10/01/16	09/30/19
	2.2.a. Each CIL is encouraged to continue participation on the workgroup utilizing the skills and competencies of consumers, staff and/or board members.	11/01/16	09/30/19
	2.2.b. . In alignment with Goal # 2, the Employment workgroup will set their own goals and objectives that are Specific, Measurable, Achievable, Realistic, and Time oriented, and disseminate to the IL Network.	01/01/17	03/31/17
	2.2.c. Workgroup will complete and report on their action plan to IL Network.	04/01/17	09/30/19
	2.2.d. Workgroup will provide update reports at each SILCK board meeting.	01/01/17	09/30/19
Goal 2: Kansans with disabilities will have program and physical access to opportunities that support integrated inclusive community living.	2.3 Housing workgroup will work to increase access to affordable, accessible, integrated housing. Action Steps:	10/01/16	09/30/19
	2.3.a. Each CIL is encouraged to continue participation on the workgroup utilizing the skills and competencies of consumers, staff and/or board members.	11/01/16	09/30/16
	2.3.b. . In alignment with Goal # 2, the housing workgroup will set their own goals and objectives that are Specific, Measurable, Achievable, Realistic, and Time oriented, and disseminate to the IL Network.	01/01/17	03/31/17
	2.3.c. Workgroup will complete and report	04/01/17	09/30/19

	on their action plan to IL Network. 2.3.d. Workgroup will provide update reports at each SILCK board meeting.	01/01/17	09/30/19
Goal 2: Kansans with disabilities will have program and physical access to opportunities that support integrated inclusive community living.	2.4 Kansas SILC and CILs will work to collaborate to uphold the standards and indicators as set in the Federal guidance. Action Steps:	10/01/16	09/30/19
	2.4.a. CILs will use their reporting systems and processes to track compliance.	10/01/16	09/30/19
	2.4.b. If an individual Kansas CIL should become out of compliance, the individual CIL will develop a corrective action plan to achieve compliance. Collaboration within the IL network is encouraged at any point to ensure compliance. 2.4.c If the Kansas SILC should become out of compliance, the SILC will develop a correction action plan to achieve compliance. Collaboration within the IL network is encouraged at any point to ensure compliance.	As needed As needed	
Goal 2: Kansans with disabilities will have program and physical access to opportunities that support integrated inclusive community living.	2.5 85% of Consumers report gaining access to opportunities that support integrated inclusive community living. Action Steps:	10/01/16	09/30/19
	2.5.a. Consumer satisfaction and gaps analysis survey procedures and content will be developed and prepared collaboratively by the CILs and SILCK.	10/01/16	3/31/2017
	2.5.b. Consumer satisfaction survey distributed to random sampling once a year. 2.5.c. Results of the survey, gaps analysis, and other gathered information will be compiled and used to guide future planning activities, and will be disseminated via an annual report process to interested parties	4/10/2016 Annually after the end of the FFY.	09/30/2019

	statewide.		
Goal 3: All Kansans with disabilities will have access to Centers for Independent Living.	3.1 CILs will work towards increasing Independent Living funding to increase capacity to provide IL services. Action Steps:	10/01/16	09/01/19
	3.1.a CILs will research sources and seek additional funding to expand IL services, focusing on the underserved.	10/01/16	09/30/19
	3.1.b. CILs will report income and diversified funding annually on the 704 report.	10/01/16	09/30/19
	3.1.c. The Kansas SILC and the CILs will collaboratively develop effective strategies to communicate and educate on the needs and gaps to elected officials and public policy officials, with the ultimate goal of expanding and establishing an effective statewide network of IL service to Kansans with disabilities.	10/01/16	09/30/19

Part II: Narrative

Section 1: Goals, Objectives and Activities - Screen 3

1.2 Objectives

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- *Identify the populations to be designated for targeted outreach efforts*

The Kansas unserved or underserved IL populations targeted for outreach efforts include; youth, the Deaf and hard of hearing, mental health, cognitive, blind and low vision and minority groups as determined by the region or community. CILs will be encouraged to give consideration to outreach to individuals residing in counties that document less than 3% of contribution to the 704 report data of individuals served.

- *Identify the geographic areas (i.e., communities) in which the targeted populations reside*

All groups identified above as unserved/underserved live dispersed throughout the 105 Kansas counties.

- *Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed*
 1. CIL staff will establish and continue contact with local community partners that are minority focused to educate on CIL services and encourage referrals.
 2. CIL staff will collaborate with youth and family focused organizations, e.g. the youth mentoring service provider, Special Education Cooperatives, schools, etc. to increase independent living opportunities to young people with disabilities.
 3. CILs, as cross disability organizations, will establish and continue contact with appropriate community organizations specific to outreach to the mental health community, the blind or low vision community, the Deaf and hard of hearing community, and the cognitive disability community.

1.3 Financial Plan

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Year 1 - 2017 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	108,148		167,143	30,059
Title VII Funds Chapter 1, Part C			857,435	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds – other			963,621	
Non-Federal funds - State funds	12,016		1,066,401	45,161
Total				
	120,164		3,054,600	75,220

Year 2 - 2018 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	110,392		164,899	30,059
Title VII Funds Chapter 1, Part C			857,435	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds – other			965,871	
Non-Federal funds - State funds	12,265		1,066,395	45,161

Total	122,657		3,054,600	75,220
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Year 3 - 2019 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	110,094		165,197	30,059
Title VII Funds Chapter 1, Part C			857,435	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds – other			965,567	
Non-Federal funds - State funds	12,232		1,066,401	45,161
Total	122,326		3,054,600	75,220

1.3B Financial Plan Narratives

1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

The SILCK resource plan has been set to comply with state and federal regulations and the needs of Kansas. In order for the SILCK to continue the collaborative efforts of the SPIL and fulfill the duties and authorities in Section 705 of the ACT, the amount of Part B funds included in the SILCK resource plan exceeds 30% of the Part B funds (including matching State General Funds). Due to the increased SILC duties and authorities, continued cost sharing for SPIL development and workgroup activities, and SILCK operating costs, 30% of the minimum funding level of Part B funding that Kansas receives is inadequate to support the SILCK resource plan. Further detail of what the SILCK resource plan covers is listed in Section 5.1A. Innovation & Expansion funds were requested from the state to support the SILCK resource plan but were not available.

Chapter 1 Part B (VIIB) funds in the amount of \$108,148 and \$12,016 State General Funds (SGF) State match in FFY 17, \$110,392 VIIB and \$12,265 SGF State match in FFY 18, and \$110,094 VIIB and \$12,232 SGF State match in FFY 19 will be used to fund the resource plan for the SILCK. In FFY 17 \$167,143 VIIB will be combined with \$963,621 in Social Security Reimbursement (SSR) funds and \$1,066,401 SGF (\$20,457 in match) to fund the general operations of CILs across Kansas and provide core and additional IL services across 105 Kansas counties; in FFY 18 the balance of funds is \$164,899 VIIB, \$965,871 SSR and \$1,066,395 SGF (\$20,208 in match) ; in FFY 19 the balance of funds is \$165,197 VIIB, \$965,567 SSR, and \$1,066,401 SGF (\$20,241 in match). The composition of funding may fluctuate dependent upon available Social Security Reimbursement funds and in response to program income requirements. Chapter One Part C funds allotted to federally funded CILs in Kansas amounts to \$857,435 which is divided among five of the network CILs to support the territory approved by U.S. Department of Health and Human Services, Administration for Community Living (ACL). \$13,095 VIIB federal funds and \$1,455 SGF match will be used for a special project grant specific to youth mentoring, leadership and development program. DSE administration of the IL program is covered by \$16,964 in VIIB and \$43,706 in SGF.

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

SILCK, KRS and the CILs will make efforts to coordinate and cooperate with each other and other providers of IL or closely related services at the Federal, State, county, municipal and public/private sector levels. Representatives of KRS and the CILs participate on SILCK, State Rehabilitation Council boards, and will visit and interact with staff from other organizations.

The amounts of funding dedicated to each are shown in the financial table 1.3A and were completed with the assumption that Title VII and state funding sources will remain

stable, and that Social Security Reimbursement rates will continue at a similar level to the current fiscal year.

No part of this financial plan will be used for lobbying purposes.

1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.

N/A

1.3B(4) Provide any additional information about the financial plan, as appropriate.

N/A

1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.

The SILCK and the KS CILs have jointly developed the SPIL in several different ways, including workgroups that had representation from all CILs, the SILC and other disability organizations. This design allowed for increased participation by CIL staff, consumers and stakeholders across the state. CILs incorporate SPIL goals and objectives along with the delivery of Advocacy, Peer support, IL Skills training, Information & Referral, and Transition in to their work plans. This allows a level of continuity that also reflects regional differences.

1.4B Describe how, in developing the SPIL objectives, the CILs and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

The SPIL development process was initiated with five stakeholder meetings held in locations across Kansas to gather information. These meetings were a joint effort between Centers for Independent Living and the Statewide Independent Living Council of Kansas. At these forums, feedback on community specific issues, suggestions and effective practices and programs were gathered. The Kansas Disability Caucus regional forum breakout notes were utilized as well. CIL staff provided input through their participation in the SPIL development workgroup.

Before being finalized the draft three year plan was available online for review and public comment. Centers for Independent Living in conjunction with the Statewide Independent Living Council of Kansas held a public hearing via webcast originating from Topeka with access points for comment and input at various Center locations across the state.

The SPIL has been signed by the Chair of the SILCK, the Directors of these CILs: Living Independently in Northwest Kansas, Inc., Independent Living Resource Center, Southeast Kansas Independent Living Resource Center, Inc., Independence, Inc., Independent Connection, Inc., Prairie Independent Living Resource Center, Inc., Resource Center for Independent Living, Inc., MidAmerica Alliance for Access, Topeka Independent Living Resource Center, Inc. and Three Rivers, Inc., and Kansas Rehabilitation Services as the DSE. The Certification Regarding Lobbying form is signed and on file at the SILCK office.

1.5 Cooperation, Coordination, and Working Relationships Among Various Entities

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

SILCK, and the CILs will continue to pursue and develop partnerships and collaborations with other providers of IL or closely related services at the Federal, State, county, municipal and public/private sector levels. The Kansas Department for Children and Families, Kansas Department on Aging and Disability Services, and the Kansas Commission on Disability Concerns representative serve on the SILCK. The DSE holds quarterly meetings for the IL grantees and others to help increase collaboration and sharing of information for the IL programs across the state. SILCK meets with and provides SPIL updates to members of Kansas Association of Centers for Independent Living, and SILCK holds a seat on and attends the State Rehabilitation Council meetings. CILS are invited to all SILCK quarterly meetings.

1.6 Coordination of Services

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

Kansas IL program coordinates with the Aging and Disability Resource Centers, Department of Special Education, universities, developmental disability agencies, public health entities, Department for Children and Families, Department of Health and Environment, Department of Commerce, state organizations and agencies handling housing, community mental health centers, transportation councils, tribal VR programs, Kansas Department of Aging and Disability Services and veteran's programs. Kansas IL programs makes a concerted effort to use existing programs to gain maximum benefits of Title VII, Chapter 1 funds and to ensure no unnecessary duplication of services.

1.7 Independent Living Services for Individuals who are Older Blind

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

Per guidance from ACL, this section is no longer a necessary inclusion in the SPIL.

Part II: Narrative

Section 2: Scope, Extent, and Arrangements of Services

2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

Table 2.1A: Independent living services	Provided by the DSE (directly)	Provided by the DSE (through contract and/or grant)	Provided by the CILs (Not through DSE contracts/ grants)
Core Independent Living Services - Information and referral	No	Yes	Yes
Core Independent Living Services - IL skills training	No	Yes	Yes
Core Independent Living Services - Peer counseling	No	Yes	Yes
Core Independent Living Services - Individual and systems advocacy	No	Yes	Yes
Counseling services, including psychological, psychotherapeutic, and related services	No	No	No
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	No	Yes	Yes
Rehabilitation technology	No	Yes	Yes

Mobility training	No	Yes	Yes
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	No	Yes	Yes
Personal assistance services, including attendant care and the training of personnel providing such services	No	Yes	Yes
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	No	Yes	Yes
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	No	Yes	Yes
Education and training necessary for living in the community and participating in community activities	No	Yes	Yes
Supported living	No	Yes	Yes
Transportation, including referral and assistance for such transportation	No	Yes	Yes
Physical rehabilitation	No	Yes	Yes
Therapeutic treatment	No	Yes	Yes
Provision of needed prostheses and other appliances and devices	No	Yes	Yes
Individual and group social and recreational services	No	Yes	Yes
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	No	Yes	Yes
Services for children with significant disabilities	No	Yes	Yes
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	No	Yes	Yes
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	No	Yes	Yes

Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	No	Yes	Yes
Other necessary services not inconsistent with the Act	No	Yes	Yes

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

Service priorities include:

Continuation of SPIL workgroups for Outreach, Employment, Transportation and Housing that support service provision in those areas.

An Advocacy priority for IL services to youth with disabilities.

An Advocacy priority for IL services to people with significant disabilities.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- *Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and*
- *Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.*

Indicate N/A if not applicable.

N/A

2.2 Arrangements for State-Provided Services

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

Five centers are funded to provide core and other allowable IL service in the territories designated within the grant award from the DSE, with the anticipation of a sixth starting in FFY 17.

Youth mentoring, leadership and development award is funded in part through the Part B funds, and is designed to provide youth mentoring and technical assistance to the IL Network.

In order to effectively facilitate and contribute to the successful outcomes of the contracted services of the selected youth mentoring peer support provider, the SILCK and Kansas CILs will offer an active collaboration to:

- Identify needs of the youth community;
- Collaborate to identify and prepare for emerging issues facing youth with disabilities;
- Discuss IL philosophy as a major context of the services delivered;
- Explore strategies to successfully cross-walk with related services offered by the Kansas CILs;
- Establish collaboration with other related and appropriate community-based services, e.g. rehab services, mental health providers, etc...; and ,
- Conforms with other related requirements of services identified in Title VII of the Rehab Act, as revised.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

The recipients of grant funds issued through the State are required to comply with the notice of grant award which links to the standards and indicators. Eligibility for services will be determined by the CIL.

Part II: Narrative

Section 3: Design for the Statewide Network of Centers

3.1 Existing Network

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

Kansas currently has a network of ten CILs covering all counties, with an anticipated eleventh CIL starting in FFY 2017. The ten CILs, territories and funding mix for the current federal fiscal year is as below. Listed amounts of SSR and Title VIIB are a planned estimate. CILs awarded federal funds by the DSE will be paid based on the availability of SSR funds, as program income must be expended first.

MidAmerica Allainace for Access: receives grant awards from the State of Kansas

comprised of State General Funds, Federal Title VIIB Funds and Social Security Reimbursement Funds to provide Independent Living services in Johnson, Leavenworth and Wyandotte counties.

Independent Living Resource Center: receives grant funds from the State of Kansas comprised of State General Funds, Federal Title VIIB Funds and Social Security Reimbursement Funds to provide Independent Living services in Sedgwick and Sumner Counties.

Independent Connection, Inc.: receives grant funds from the State of Kansas comprised of State General Funds, Federal Title VIIB Funds and Social Security Reimbursement Funds to provide Independent Living services in Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Mitchell, Ottawa, Republic and Saline Counties.

Prairie Independent Living Resource Center, Inc.: receives grant funds from the State of Kansas comprised of State General Funds, Federal Title VIIB Funds and Social Security Reimbursement Funds to provide Independent Living services in Reno, Harvey, McPherson, Ford, Pratt, Ness, Comanche, Kingman, Clark, Stafford, Hodgeman, Edwards, Kiowa, Harper and Barber Counties.

Resource Center for Independent Living Inc.: receives grant funds from the State of Kansas comprised of State General Funds, Federal Title VIIB Funds and Social Security Reimbursement Funds to provide Independent Living services in Allen, Anderson, Bourbon, Butler, Coffey, Cowley, Elk, Greenwood, Linn, Lyon, Miami, Morris, Osage, Chase and Marion Counties.

Independence, Inc.: receives Title VII C funds directly from ACL to cover the grant territory described in its initial federal award application. From the State of Kansas Independence Inc. receives grant funds comprised of State General Funds, Federal Title VIIB Funds and Social Security Reimbursement Funds to provide Independent Living services in Douglas, Franklin and Jefferson Counties.

Living Independently in Northwest Kansas, Inc.: receives Title VII C funds directly from ACL to cover the grant territory described in its initial federal award application. From the State of Kansas Living Independently in Northwest Kansas, Inc. receives grant funds comprised of State General Funds, Federal Title VIIB Funds and Social Security Reimbursement Funds to provide Independent Living services in Barton, Cheyenne, Decatur, Ellis, Finney, Gove, Graham, Grant, Gray, Greeley, Hamilton, Haskell, Kearney, Lane, Logan, Meade, Morton, Norton, Osborne, Pawnee, Phillips, Rawlins, Rice, Rooks, Rush, Russell, Scott, Seward, Sheridan, Sherman, Smith, Stanton, Stevens, Thomas, Trego, Wallace and Wichita Counties.

Southeast Kansas Independent Living Center, Inc.: receives Title VII C funds directly from ACL to cover the grant territory described in its initial federal award application. From the State of Kansas Southeast Kansas Independent Living Center receives grant funds comprised of State General Funds, Federal Title VIIB Funds and Social Security Reimbursement Funds to provide Independent Living services in Chautauqua, Cherokee,

Crawford, Labette, Montgomery, Neosho, Wilson and Woodson Counties.

Three Rivers, Inc.: receives Title VII C funds directly from ACL to cover the grant territory described in its initial federal award application. From the State of Kansas Three Rivers receives grant funds comprised of State General Funds, Federal Title VIIB Funds and Social Security Reimbursement Funds to provide Independent Living services in Clay, Geary, Marshall, Nemaha, Pottawatomie, Riley, Wabaunsee, Washington Counties.

Topeka Independent Living Resource Center, Inc.: receives Title VII C funds directly from ACL to cover the grant territory described in its initial federal award application. Shawnee County

Delaware Valley Center for Independent Living: project of Topeka Independent Living Resource Center, Inc. and is anticipated to receive grant funds in FFY 17 from the State of Kansas comprised of State General Funds, Federal Title VIIB Funds and Social Security Reimbursement Funds to provide Independent Living services to Atchison, Brown, Doniphan and Jackson Counties.

Another federally funded, Title VII, Part C Center, The Whole Person, Inc. is established as a Missouri corporation. While this federal grant originates from Missouri, the CIL targets a percentage of their federal funds to serve two counties in the Kansas City metropolitan area (Johnson and Wyandotte). The Whole Person, Inc. does not receive any SGF funding and is not included in the Kansas SPIL.

All 105 Kansas counties are provided core independent living services through a combination of state and federal funding.

Compliance with Section 725 of the Rehabilitation Act is required of all Centers for Independent Living operating in Kansas regardless of their funding sources.

3.2 Expansion of Network

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

It is a Kansas priority to support the needs of existing centers in their efforts to establish an effective statewide network of IL services. Should new long term additional Title VII, Part C federal funding become available during the course of this three-year plan, the funds will be distributed according to the following:

- a) Long term Funds up to \$ 50,000.00 a year will be distributed equally among existing Part C federally funded CILs in Kansas which meet the federal definition of a Center for Independent Living. This ensures the established statewide network and its infrastructure to provide service and outreach can be maintained.

- b) Long term Funds greater than \$50,000.00 could be used to support expanded services within a Kansas CIL or CILs. When notification of additional funding is received the SILCK will inform the CILs and support a collaborative process. This ensures that the expanded services of a CIL interested in pursuing federal funding will further the goals of a establishing a statewide network of IL services in Kansas.
- c) Long term Funds greater than \$ 570,000.00 could be used to begin the establishment of a new CIL. When notification of additional funding is received the SILCK will inform the CILs and support a collaborative process including a needs assessment and application process. It will be established that a routine process to create or locate a new CIL will include thoughtful collaboration between the Kansas CILs to ensure a new CIL is located in a community of need, and the SILCK to ensure compliance with provisions of the SPIL.
- d) Any one time or short term federal non-Title VII Part C funds, intended for Independent Living and are not restricted, would be equally distributed to all CILs. When notification of additional funding is received the SILCK will inform the CILs and support a collaborative process between the CILs, the SILCK and the DSE to distribute the funds and discuss any additional requirements.

Should a Part C CIL either relinquish or have its award terminated and after collaboration with the Administration on Community Living; the first priority will be to guarantee continuation of services covering the service area vacated by the Part C CIL which relinquished or had its federal award terminated. Redistribution of funds relinquished by the termination of a CIL will follow the guidelines established in items a), b) or c) above.

Should it become necessary to close a CIL in receipt of funds awarded through the DSE:

The DSE will first determine if the closing center is leaving any remaining State awarded Title VII, Part B, State General Fund (SGF) or Social Security Reimbursement (SSR) grant funds available for IL use.

Should there be any Title VII, Part B State awarded grant funds available for IL use, in collaboration with the SILCK and the Kansas CILs, the DSE will identify and utilize the most efficient process allowed under the State procurement process to ensure the continuation of services in the affected territory. At its discretion the DSE will, after input from the SILCK and the CILs, distribute SGF and SSR funds available for IL services to the affected geographic area.

Should the center close without any State awarded funds available, the DSE will solicit the SILCK and the CILs recommendations and identify the territory as currently unserved by a home CIL. If able, the DSE will identify and utilize the most efficient process allowed under the State procurement process to ensure the continuation of services in the affected territory. The IL network will refer any callers to the nearest service provider. The closest service provider is not assumed to be most available provider.

Should any Title VII, Part B funds allotted for IL services for fiscal years covered by this SPIL not be fully expended for any reason, the SILCK and the Kansas CILs will provide input on an optimal use of those funds for established goals and objectives of the IL Network and/or the SPIL. SILCK and the CILs encourage that other funds available to the DSE for IL services be used to continue the establishment of the statewide network of IL services provided by the Kansas CILs.

Part II: Narrative

Section 4: Designated State Entity (DSE)

4.1 Administrative Support Services

4.1A Describe the administrative support services to be provided by the DSE for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program. Refer to the SPIL Instructions for additional information about administrative support services.

Designation of State Entity. – The chairperson of the SILC and the directors of the Kansas CILs have requested Kansas Rehabilitation Services to serve as the Designated State Entity for the SILS (Part B) program. In carrying out its duties as DSE on behalf of the State, KRS shall:

- (1) receive, account for, and disburse funds received by the State under Part B based on the state plan;
- (2) provide administrative support services for a program under part B;
- (3) keep such records and afford such access to such records as the Administrator finds to be necessary with respect to the programs;
- (4) submit such additional information or provide such assurances as the Administrator may require with respect to the programs;
- (5) retain not more than 5 percent of the funds received by the State for any fiscal year under Part B, for the performance of the services outlined in paragraphs (1) through (4) of this section;
- (6) the DSE must also carry out its other responsibilities under the Act, but not limited to arranging for the delivery of IL services under Part B of the Act, and for the necessary and sufficient resources needed by the SILC to fulfill its statutory duties and authorities, as authorized in the approved State Plan;
- (7) the DSE must adopt fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for federal funds

provided to CILs, SILCs, and/or other service providers under the ILS program. The DSE must comply with all applicable federal and state laws and regulation, including those in 45 CFR parts 75.

The DSE will provide to SILCK, upon request, publicly available data related to statistical and fiscal matters as provided by the CILs and SILs providers to KRS as part of their grant award, to be used for the purpose of carrying out the duties and authorities of the SILCK. Should it be determined that additional information is needed to carry out the duties and authorities of the SILCK; the DSE, the SILCK and CILs will work together to determine if the capacity exists to meet that need

4.1B Describe other DSE arrangements for the administration of the IL program, if any.

N/A

Part II: Narrative

Section 5: Statewide Independent Living Council (SILC)

5.1 Resource plan

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSE for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- *Refer to the SPIL Instructions for more information about completing this section.*

The SILCK resource plan includes:
\$120,164 VIIB, and SGF for FFY 2017
\$122,657 VIIB, and SGF for FFY 2018
\$122,326 VIIB, and SGF for FFY 2019

The Statewide Independent Living Council of Kansas, Inc. (SILCK) was established as a not-for-profit corporation to coordinate the functions related to the planning, monitoring, and evaluation of the State Plan for Independent Living (SPIL) and other authorities as described in Section 705 of the Rehabilitation Act of 1973, as amended. The SILCK will maintain staff and an office commensurate to the efforts necessary to carry out the work of the Council.

The resource plan outlined above identifies the federal and state funds provided by the DSE for the operation and management of the SILCK in accordance with its federally designated duties and authorities.

The Resource Plan supports management and operation of the SILCK, including but not limited to, staff, an office space, maintaining not for profit 501(c)3 status, contractual services necessary to meet the designated duties and authorities of a SILC, board training and development, and travel costs and reasonable accommodations for members and staff. The SILCK is autonomous and responsible to manage its budget.

5.1B Describe how the following SILC resource plan requirements will be addressed.

- *The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.*

As an independent and autonomous organization, SILCK is responsible for management of its budget and any expenditures. As a grantee with the DSE, the SILCK agrees, as follows, to be responsible for establishing and maintaining adequate procedures and internal financial controls governing the management and utilization of funds provided hereunder which will be in the form pursuant to generally accepted accounting procedures.

In addition, the SILCK has in place fiscal policies and procedures which address internal controls, safe-guarding assets, expenditures, cash receipts, cash disbursements, bank statement reconciliation, compliance with all federal and state laws and regulations, and the annual budget process.

In the annual budget process, the SILCK develops a budget, to the maximum extent possible, based on existing net assets and anticipated assets under current agreements. Budget revisions are made, as needed, when new funding is received during the fiscal year.

The resource plan will support the Councils activities, including personnel, operating, and the following designated duties and authorities:

(1) Duties. – The Council shall

- (A)** develop the State plan as provided in section 704(a)(2);
- (B)** monitor, review, and evaluate the implementation of the State plan;
- (C)** meet regularly, and ensure that such meetings of the Council are open to the public and sufficient advance notice of such meetings is provided;
- (D)** submit to the Administrator such periodic reports as the Administrator may reasonably request, and keep such records, and afford such access to such

records, as the Administrator finds necessary to verify the information in such reports; and

(E) as appropriate, coordinate activities with other entities in the State that provide services similar to or complimentary to independent living services, such as entities that facilitate the provision of or provide long-term community-based services and supports.

(2) Authorities. – The Council may, consistent with the State plan described in section 704, unless prohibited by State law –

(A) in order to improve services provided to individuals with disabilities, work with Centers for Independent Living to coordinate services with public and private entities; SILCK leadership, in collaboration with all Kansas CILs and other entities whose standard operating practices actively support the IL philosophy, will provide education and awareness to public officials and public employees regarding the needs, priorities and emerging issues of CILs and Kansans with disabilities who need and use their services. This education and awareness can be achieved via public forums, electronic information sharing, and direct presentations at the local and state level.

(B) conduct resource development activities to support the activities described in this subsection or to collaborate and support the provision of Independent Living services by Centers for Independent Living; SILCK will create a specific committee, subcommittee or workgroup to who’s focus will be development, and who will address the identification of potential new and varied revenue and funding sources for the SILCK. These new sources may be achieved through grantsmanship, partnerships or other fund development measures.

(C) perform such other functions, consistent with the purpose of this chapter and comparable to other functions described in this subsection, as the Council determines to be appropriate.

(3) Limitation. – The Council shall not provide independent living services directly to individuals with significant disabilities or manage such services.

Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

N/A

- *Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.*

SILCK will continue to operate within the budget which is itemized in the table in section 5.1 A during the period of implementation of the State plan.

5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSE and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

The SILCK is incorporated as a non-profit, has received 501 (c)(3) status from the Internal Revenue Service, and is independent of all State agencies, including the DSE. The SILCK is governed by a board of directors with members appointed by the governor. In the absence of paid staff the board may designate assignment of SILCK duties. SILCK's office is located separate from the DSE. The Kansas SILC board is responsible to select and supervise its staff, establish and manage its budget and set and carryout priorities and activities.

5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

SILCK Membership Eligibility. All residents of the State of Kansas shall be eligible to apply for appointment to the SILCK board of directors.

SILCK Membership Applications. The application for membership shall be available on the SILCK website, from the SILCK office and whenever requested. The application for membership shall be available in the necessary formats to insure full access. Individual residents of Kansas may submit applications for appointment to the Council to the SILCK office. Applicants may also elect to apply directly through the Governor's Office of Appointments and Certificate of Tax Clearance available online at <https://www.da.ks.gov/gov/governor/appointments/> or by calling (785) 368-7321.

Application Review. The Membership Committee of the SILCK shall review all membership applications submitted to the SILCK to ensure composition and qualification requirements are met and submit nominees to the SILCK board of directors for review and approval. The SILCK board of directors shall forward the list of recommended nominees to the Governor of Kansas. The Governor's appointment office will review all applications, including those submitted directly to the Governor's Office of Appointments and the recommendations that come through the SILCK. The SILCK executive director works with the Governor's staff to answer questions, provide information, and to facilitate the appointment process.

The governor's office makes final appointments to the SILCK.

5.4 Staffing

Kansas
2017-2019 State Plan for Independent Living (SPIL)

Describe how the following SILC staffing requirements will be met.

- *SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.*

The Board of Directors of the SILCK are responsible for hiring, supervision and removal of the Executive Director. The Executive Director is responsible for hiring, evaluating, and supervising other staff. The Executive Director has the responsibility of managing the day-to-day operations including carrying out the policies and goals of the SILCK. Those responsibilities are detailed in the Executive Director's position description. The Executive Director shall attend all Executive Committee and Council meetings. The current SILCK policy manual outlines staff performance evaluations and allows SILCK staff to request an evaluation at any time.

- *Executive Committee and Board meetings. Non-assignment of duties to SILC staff and other personnel made available by the DSE, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.*

There is no staff made available to the SILCK by the DSE or any other State entity that would create a conflict of interest. The SILCK policy manual addresses Conflict of Interest and is utilized as a reference to manage any issues or potential issues.

Part II: Narrative

Section 6: Service Provider Requirements

Describe how the following service provider requirements will be met:

6.1 Staffing

- *Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.*

Kansas CILs are consumer driven in staffing and board composition. The centers ensure staff are specialists in the field of independent living, alternative communication, and to the maximum extent possible, provide staff who can communicate in native languages, and alternative forms of communication.

Kansas Rehabilitation Services is required to monitor the state's CILs that receive SILS Program funding and SGF, SSR, or other funds that may be awarded as part of their responsibility as the DSE. ACL maintains its responsibility to monitor CIL compliance with the standards and indicators for Title VII, Part C funded CILs.

- *Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.*

Kansas CILs and the SILCK work to ensure that accessibility is a reality for all. Each center maintains a list of interpreters, peer counselors, and other individuals, services and resources that may assist with various forms of communication and accessible material when necessary.

Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

All CILs will maintain and provide training and new staff orientation, using their individually developed procedure manuals or processes. Multiple opportunities are utilized by the centers for staff development and ongoing training such as but not limited to, the Kansas Disability Caucus, ILNET, ILRU, NCIL, APRIL and various other outside sources.

Kansas Rehabilitation Services is required to monitor the state’s CILs that receive SILS Program funding and SGF, SSR, or other funds that may be awarded as part of their responsibility as the DSE. ACL maintains its responsibility to monitor CIL compliance with the standards and indicators for Title VII, Part C funded CILs.

- *Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.*

Kansas CILs practice affirmative action in hiring and advancing in employment qualified individuals with significant disabilities through their various individual policies and procedures, to ensure they are on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

6.2 Fiscal Control and Fund Accounting

- *Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.*

All Kansas CILs and the SILCK have adopted the fiscal controls and fund accounting that are required under the General Accounting Practices and current federal regulations. All centers and the SILCK conduct annual independent fiscal audits, which are sent to the DSE. Kansas Rehabilitation Services will complete a monitoring review of each center in the network receiving a grant award from the DSE. Fiscal responsibility is an area which the monitoring process will address and findings for corrective action are made in writing in a timely matter directly to the executive director and Board Chair of a CIL or SILC as needed. KRS will maintain appropriate fiscal control and fund accounting procedures to ensure the proper disbursement of and accounting for funds made available through part B of chapter 1 title VII of the Act in addition to complying with applicable federal fiscal and accounting requirements.

6.3 Recordkeeping, Access and Reporting

- *Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.*

The DSE requires that grant and supporting records be maintained by each center and SILs recipient receiving grant awards for a minimum period of five years. The DSE will maintain records demonstrating proper disbursement of and accounting for funds awarded.

- *Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate*

Currently, Centers for Independent Living, the SILC and other SILS programs receiving grant awards from the DSE, submit monthly financial reports, as well as quarterly activity reports and the annual Part I 704 Report. The SILCK and KRS jointly submit the annual Part I 704 Report. All applicable records are available to both state and federal auditors/reviewers. Federally funded CILs continue to be responsible to develop and submit the Annual Part II 704 reports as required.

- *Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.*

As necessary and allowable by HIPAA, individual CIL, SILCK and SILs recipients' records are available to both state and federal auditors/reviewers.

6.4 Eligibility

- *Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.*

All consumer service records contain information documenting individuals' eligibility for IL services consistent with the requirements of federal regulations.

- *Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.*

The CILs also record the number of individuals seeking information on services and programs and provide information and referral to individuals requesting referral to other services or programs.

- *Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.*

All consumer service records contain information documenting individuals' eligibility for IL services consistent with the requirements of federal regulations.

- *Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.*

CILs do not discriminate on the basis of age, color, creed, gender, national origin, race, religion, economic status, marital status, veteran status, sexual orientation or type of significant disability. CAP information is provided to every applicant by the center, in order to ensure compliance with the non-discrimination policy or any other concerns regarding eligibility.

Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

There is no residence exclusion from IL services for any eligible person present in the state. CAP information is provided to every applicant by the center, in order to ensure compliance with the non-discrimination policy or other concerns regarding residency.

6.5 Independent Living Plans

- *Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.*

All IL consumers are given the option of writing an independent living plan or signing a waiver.

6.6 Client Assistance Program (CAP) Information

- *Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.*

CAP information is presented to all IL consumers in a variety of accessible formats: large print, Braille or audio tape, as required by consumer need.

6.7 Protection, Use and Release of Personal Information

- *Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.*

Each Kansas CIL has adopted and implemented policies and procedures in accordance with State and Federal laws to safeguard the confidentiality of all personal information, including photographs, publicity releases and lists of names. HIPPA laws are observed at all centers.

**Part II: Narrative
Section 7: Evaluation**

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

Goal(s) and the related Objective(s) from Section 1	Method that will be used to evaluate
<p>Goal 1: Kansans have an awareness of resources available that support Independent Living for people with disabilities.</p> <p>Goal 2: Kansans with disabilities will have program and physical access to opportunities that support integrated inclusive community living.</p> <p>Goal 3: All Kansans with disabilities will have access to Centers for Independent Living.</p>	<p>Strategies for monitoring and evaluating objectives in the SPIL work plan include the following:</p> <p>1. Review the SPIL at each SILCK meeting and evaluate whether timelines are being met:</p> <ul style="list-style-type: none"> - If action steps and/or objectives have not been accomplished, analyze why and determine whether adjustments need to be

	<p>made.</p> <ol style="list-style-type: none"> 2. Review the annual consumer satisfaction survey results/report. 3. Review the 704 reports from all KS CILS listed in the SPIL. 4. Review ACL and DSE Site Review reports of CILS when available. 5. Create an annual Progress Report on the state of IL in Kansas, including an analysis and recommendations and distribute to IL Network, state legislature, Governor’s office and other interested parties.
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Part II: Narrative
Section 8: State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL.

N/A

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number of this information collection is 1820-0527. The time required to complete this information collection is estimated to average 60 hours per response, including the time to review instructions, search existing data sources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4760. If you have any comments or concerns regarding the status of your individual submission of this form, write directly to: Ms. Sue Rankin-White, U.S. Department of Education, Rehabilitation Services Administration, PCP-5013, 400 Maryland Ave, SW, Washington, DC 20202-2800.